

ACADEMIC CALENDAR 2022-23



HOLY CROSS COLLEGE **AGARTALA, TRIPURA**

Affiliated to Tripura University (A Central University)
Accredited by NAAC with 'A' Grade

HOLY CROSS COLLEGE

(Estd. in 2009)

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ACADEMIC CALENDAR

2022 - 2023

Jubatara, P.O. Lembucherra, Mohanpur Road,
Agartala – 799 210

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website : www.holycrosscollege.in

e-mail: principalhccagt@gmail.com

PROGRAMMES OFFERED AT HOLY CROSS COLLEGE:

- ❖ B.Ed (Bachelor of Education)
- ❖ BBA (Bachelor of Business Administration)
- ❖ B.Com. Hons./Major (Bachelor of Commerce)
- ❖ English Hons./Major
- ❖ Political Science Hons./Major
- ❖ Sociology Hons./Major
- ❖ History Hons./Major
- ❖ Zoology Hons./Major
- ❖ Human Physiology Hons./Major
- ❖ Botany Hons./Major
- ❖ BA (Pass / General with any three of the following subject combinations-(English, Sociology, Pol. Science, History, Education)
- ❖ B.Sc. (Pass / General (Zoology, H. Physiology, Botany)

Post Graduate Programmes

- ❖ M.A. in English
- ❖ M.A. in Political Science

- ❖ **Add on Courses**
 - a) Certificate Course in GST
 - b) Certificate Course in Human Resource Management
 - c) Certificate Course in Bakery Skill
 - d) Certificate Course in Mushroom Cultivation
 - e) Certificate Course in Laboratory Techniques
 - f) Certificate Course in Human Rights
 - g) Certificate Course in Sociology of Mass Communications
 - h) Certificate Course in Food, Culture and Society
 - i) Certificate Course in Fundamental of Historical Tourism and Heritage of Tripura
 - j) Certificate Course in Micro Counseling Course
 - k) Certificate Course in Business English Skills



THE CONSTITUTION OF INDIA

PREAMBLE

**WE THE PEOPLE OF INDIA, having
solemnly resolved to constitute India into a
SOVEREIGN SOCIALIST SECULAR DEMOCRATIC REPUBLIC**

and to secure to all it's citizens:

JUSTICE, social, economic and political;

LIBERTY of thought, expression, belief, faith and worship

EQUALITY of status and of opportunity;

and to promote among them all,

FRATERNITY assuring the dignity of individual and
the unity and integrity of the Nation;

IN OUR CONSTITUENT ASSEMBLY

this twenty-sixth day of November, 1949 do,

**HEREBY ADOPT, ENACT AND GIVE TO
OURSELVES THIS CONSTITUTION.**

MY INDIA PLEDGE

India is my country, All Indians are my brother and sisters.
I appreciate and celebrate our cultural, linguistic, ethnic and religious diversity.

Living together in love and peace is our strength.

Justice for everyone and opportunity for all is my vision.
Inclusive education and global learning is my aspiration.

Any form of hatred and violence is against my ethical principle.

I want to grow in democratic space guaranteed by the constitution.

I respect the dignity of all as children of God.

I appreciate the rights and duties of all citizens of this great country.

I welcome the global opportunities to learn, labour and live the joy of life.

As fellow citizens of the 21st century, we are committed to the common destiny of a beautiful world of love, justice and fraternity.

" And we know that in all things God works for the good of those who love him, who have been called according to his purpose.

The Bible (Romans 8 : 28)

PERSONAL DETAILS

Stamp Size
Photo

1. Name.....
2. Course.....Year.....
3. Admission No.....
4. Date of Birth.....
5. E-mail:
6. Mobile number.....
7. Blood Group.....
8. Name, Designation, & the Addresses of Parent / Guardian
Name.....
.....
Address.....
.....
Tel. No.(O).....Tel. No. (R).....
Mobile.....
Occupation of Father.....
Occupation of Mother.....
9. Specimen signatures of Parents or Guardians
Father Mother /Guardian.....
Initial..... Initial.....
10. Religion..... SC / ST / OBC / PWD
11. Nationality.....
12. Bus Point.....

Signature of the Student.....

Date.....

DAILY PRAYER



Our Father, who art in heaven,
hallowed be thy name; thy kingdom come;
thy will be done on earth as it is in heaven.

Give us this day our daily bread;
and forgive us our trespasses, as we
forgive those who trespass against us;
and lead us not into temptation,
but deliver us from evil. Amen.



PRAYER BEFORE CLASS



O God, Who are truth/ and the origin of all knowledge,
thank you for giving us this new day./ We offer you this
day/with all that is in store for us./ Inspire our authorities
and teachers/ that they may guide us in the right way/
and teach us true wisdom. Bless our studies and other
activities of the day/ Enlighten our minds/ strengthen our
memories/ and direct our wills towards what is right/ Grant
us to seek TRUTH always/ and make us truly wise.

Amen



PRAYER AFTER CLASS



O God,/ infinite wisdom/ and the source of all knowledge,
grant that we may remember/ what we have learned./
We thank you for our authorities and teachers/ and offer
you our studies,/ experiences,/ relationships,/ our successes
and failures. / Forgive our negligence/ and lack of hard
work and lack of attentiveness in the classroom/ and help
us to do better tomorrow/ Give us the courage to follow/the
path of TRUTH at all times.

Amen

MAKE ME A SERVANT

Make me a servant, humble and meek,
Lord, let me lift up those who are weak,
And may the prayer of my heart always be:
Make me a servant, make me a servant,
Make me a servant to-day!

Ere you formed me in my mother's womb,
You called me by my name.
And you touched my mouth and appointed me,
A prophet to the world.

PRAYER FOR OUR COUNTRY

CHORUS :

**Into that Heaven of freedom, my father, let my country
awake.**

1. Where the mind is without fear and the head is held high.
2. Where knowledge is free.
3. Where the world has not been broken up into fragments,
by narrow domestic walls.
4. Where words come out from the depths of truth.
5. Where tireless striving stretches its arms towards perfection.
6. Where the clear stream of reason has not lost its way into
the dreary desert of dead habits,
7. Where the mind is led forward by thee into ever widening
thought and action.

(Tagore)

THIS WE BELIEVE

Colleges and Universities are not only seats of learning but also promoters of cultural, social, moral and spiritual values of the country so as to enable the students to acquire a good character and a balanced personality. Hence, Holy Cross College proudly proclaims that it will always uphold and teach the following creed:

- We believe in God.
- We believe in human dignity and humanity.
- We believe in the spirit of discipline and dignity of human work.
- We believe that men and women are born with equal rights which do not come from the State.
- We believe in the sanctity of the Family -- the basic unit of society.
- We believe that the citizens have not only rights but also have duties.
- We believe that the Labour and Capital have not only rights but obligations, and in the fulfillment of their obligations, they will complement each other.
- We are opposed to all kinds of violations of individual liberty and private property.
- We believe that liberty is a sacred thing and the law which regulates liberty, is a sacred obligation.
- We believe that academic freedom should not be used as a pretext to teach systems that destroy all freedom.
- We are vigorously opposed to the tenets and tactics of those who want to destroy the essential liberties guaranteed by the Indian Constitution.
- We are vigorously opposed to all forms of racism, gender, discrimination, communal hatred and anarchism.
- We believe in the teachings of Christ. We hold that morality must regulate the personal, familial, economic, political and international life of humanity.

NATIONAL ANTHEM

Jana gana mana adhi nayaka jaya he
Bharatha Bhagya vidhata
Punjab Sindhu Gujaratha Maratha
Dravida Utkala Banga
Vindhya-Himachala Yamuna Ganga
Uchchala Jaladhi Taranga
Tava Shuba name jage
Tava shuba Ashisha mage
Gahe tava jaya gatha
Janagana Mangala dayaka Jayahe
Bharatha bhagya vidhata
Jaya he Jaya he Jaya he
Jaya Jaya Jaya Jaya he

NATIONAL ANTHEM (ENGLISH TRANSLATION)

Thou art the ruler of the minds of all people
Thou Dispenser of India's destiny
The name rouses the hearts of the Punjab, Sind Gujarat
and Maratha, of Dravida, Orissa and Bengal
It echoes in the hills of Vindhyas and Himalayas
Mingles in the music of Jamuna and Ganges,
And is chanted by the waves of the Indian sea
They pray for thy blessing and sing they praise
Thou Dispenser of India's destiny
Victory, Victory, Victory, to thee.

TIPS FOR SUCCESSFUL LIVING

- Believe in yourself
- Learn and excel
- Use time qualitatively
- Be Punctual and Regular to the Classes
- Spend time in the Library
- Develop reading habit (Read Newspapers)
- Wear Identity Card
- Abide by dress code
- Use mobile phones responsibly
- Be generous, courteous and respectful
- Meet the Counsellor to enhance performance
- Participate in Value Education Sessions
- Care for Nature
- Judicious use of electricity and water
- Keep the campus clean and green
- Be self-disciplined
- Aim high (Dream Big) and believe you CAN.
- Compare your Yesterdays with today and improve yourself.
- Live simple life.
- Be a humble servant and good steward to people and nature

"You must be the change you wish to see in the world."

-Mahatma Gandhi

ADMINISTRATIVE TEAM

Dr. Fr. Benny K. John, CSC
Principal

Fr. Joe Paul, CSC
Vice-Principal
&
Administrator

DEPT. OF ENGLISH

Barnita Majumder (HoD)
(Ph.D. Cand.)
Koushik Debbarma (Asst. HoD)
Dr. Moumita Dey
Dr. Prasanta Chakraborty
Dr. Uttam Chakraborty
Lalita Reang
Sr. Remya, FSM
Sangthanzuala Sailo
Biswajit Gupta
Faruk Ahamed

DEPT. OF POLITICAL SCIENCE

Dr. Mainul Islam (HoD)
Rajesh Kr. Nath (Asst. HoD) (Ph.D. Cand.)
Dr. Nityananda Das
Dr. Rajeshree Debbarma
Rupak Biswas (Ph.D. Cand.)
Sharmistha Rakshit, (Ph.D. Cand.)

CENTRE FOR COUNSELLING PSYCHOLOGY

Moushumi Jena (In-Charge)
Dr. Rajshree Debbarma
Fr. Binoy John, CSC (Ph.D. Cand.)
Fr. Mariaraj, CSC

SPECIAL RESPONSIBILITIES

Dr. Moumita Dey (Academic Co-Ordinator)
Dr. Rumki Nath (Asst. Academic Co-Ordinator)
Dr. Shankha Shubhra Bhadra (Chair, Exam Committee)
Dr. Debasree Lodh (Asst. Chair, Exam Committee)
Rajesh Kr. Nath (Asst. Chair, Exam Committee)
Dr. Sushobhan Sengupta (IQAC Co-Ordinator)
Dr. Sandeep Roy Sarkar (Asso. Co-Ordinator)
Dr. Dipanwita Choudhuri Shil (Program Co-Ordinator)
Dr. Biswarupa Datta (Asst. Program Co-Ordinator)
Joel Darlong (Asst. Program Co-Ordinator)
Rupak Biswas (CTO-NCC, Boys)
Sangita Chakraborty (NSS prog. Officer & CTO-NCC, Girls)

DEPT. OF SOCIOLOGY

Sentienla (HoD) (Ph.D. Cand.)
Joel Darlong (Asst. HoD)
Dr. Fr. Benny K. John, CSC
Dr. Sharmistha Chakraborty
Genesis Debbarma

DEPT. OF HISTORY

Debasish Datta (HoD) (Ph.D. Cand.)
Susmita Banerjee (Asst. HoD) (Ph.D. Cand.)
Dr. Md. Mojahid Rahaman
Subhash Debnath (Ph.D. Cand.)

BA General

Dr. Rajeshree Debbarma (HoD)
Mandrita Saha (Asst. HoD)
Genesis Debbarma
Sr. Remya, FSM
Susmita Banerjee

DEPT. OF BUSINESS ADMINISTRATION

Sharmili Chakraborty, (HoD)
(Ph.D. Cand.)

Sriparna Roy (Asst. HoD)
Dr. Sushobhan Sengupta
Achintya Bhattacharjee
Rupa Saha
Subhajit Paul

DEPT. OF COMMERCE

Samir Bhowmik (HoD)
Nazmun Nahar Begam (Asst. HoD)
Dr. Shankha Shubhra Bhadra
Mandrita Saha
Rajesh Kr. Das

DEPT. OF ZOOLOGY

Dr. Rumki Nath Sen (HoD)
Dr. Animesh Dey (Asst. HoD)
Dr. Reba Chakravarty
Dr. Subhalaxmi Bhattacharjee

DEPT. OF HUMAN PHYSIOLOGY

Dr. Sandeep Roy Sarkar (HoD)
Dr. Balaram Sutradhar (Asst. HoD)
Dr. Ashish Kumar Singha
Dr. Susmita Saha

DEPT. OF BOTANY

Dr. Dipanwita Choudhuri (Shil) (HoD)
Dr. Somnath Kar (Asst. HoD)
Dr. Debasree Lodh
Dr. Sudipta Sinha

B.Sc. General

Dr. Debasree Lodh (HoD)
Dr. Sudipta Sinha (Asst. HoD)
Dr. Animesh Dey
Dr. Balaram Sutradhar

**ICT RESOURCES/
COMPUTER APPLICATION**

Mandrita Saha

PHYSICAL EDUCATION

Sangita Chakraborty (I.C)
(Ph.D Cand)
Priyatam Nath (Asst. I.C)

DEPT. OF TEACHER EDUCATION

Dr. Sukanya Bhattacharjee (HoD)
Sarajit Biswas, (Asst.HoD) (Ph.D Cand)
Dr. Biswarupa Dutta
Dr. Tamina, N.S.
Moushumi Jena

Paushali Das
Sangita Chakraborty (Ph.D Cand)
Smita Debnath (Ph.D Cand)
Tapasi Saha

NON-TEACHING FACULTY

OFFICE STAFF

Sr. Jansi Rani, FSM (*Office Supervisor*)
Uttara Debnath (*Office Assistant*)

RECEPTIONIST

Sadhin Jamatia

Campus Supervisor

Deepan Bahadur Gurung

TECHNICAL ASSISTANT

Jinesh Augustlan
Sumanta Chowdhury

BUS / CAR DRIVERS

Abhjit Bhowmik
Pintu Debbarma
Prakash Debbarma
Pranab Kumar Saha
Sanjit Debbarma
Subhash Reang
Sunil Debbarma
Tripur Sadhan Jamatia

BUS-CONDUCTORS

Ajit Debbarma
Ashish Ghosh
Ranjit Debnath
Sujit Das

GARDENERS / WATCHMEN

Ajit Debbarma
Anchus Kharia
Govindo Paul
Shambhu Rajbhar

COLLEGE LIBRARIANS

Anindita Paul
Kianguilu Pamei (*In-Charge*)
Partha Debnath (*Library Assistant*)
Thalai Hrangkhaw (*Library Assistant*)
Deepan Gurung (*Library Attendant*)

ACCOUNTS OFFICER

Sabyasachi Biswas

LAB ASSISTANT

Nantu Kar (*Zoology*)
Papan Datta (*Botany*)
Ujjal Malakar
(*Human Physiology*)

SUPPORT STAFF

Rakesh Debnath (*Carpenter*)
Sajal Gowala (*Electrician*)

HELPERS/CLEANERS

Ahana Sangma
Akon Halan
Arati Sarkar
Ganga Sarkar
Malancha Debnath
Parjoy Tripura
Purnima Debnath
Subha Sangma
Suma Paul
Sarbainya Reang

Introduction

Holy Cross College is a private Self-financed, Christian Minority Educational institution of higher learning, founded, animated and enlivened by the Congregation of Holy Cross. Holy Cross is a community of scholarship and faith, serving in the field of education worldwide since 150 years and in Agartala from 1970. It is anchored by a belief in the inherent dignity of each person. Holy Cross College is owned and managed by Holy Cross Educational Foundation(HCEF) registered (3612/2000) in accordance with the Societies Registration Act of 1860 to serve efficiently the people of northeast India and Tripura in particular.

Management

A College Managing committee assists the Governing Body of the College for its smooth and efficient functioning.

Aim

To educate the whole personality of the youth, educating their hearts and the minds, so that each Holy Cross student will think, act and lead with courage toward creating a just and peaceful society.

Blessed Basil Moreau (1799-1873)

Basil Moreau the founder of the community of Holy Cross was born in Laigne-en-Belin, a town in Le Mans, France on February 11, 1799. As a priest of the diocese of Le Mans and seminary professor, he established the Association of Holy Cross consisting of two societies, one of men (brothers and priests) and the other of women, both having as principal ministries, the education of youth. He was raised to the status of Blessed by the Church on September 15, 2007 for living heroic virtues in life. Through the leadership of Blessed Basil Moreau Holy Cross contributed greatly for the building up of France that was devastated by the Revolution.



The men and women of Holy Cross maintain educational institutions as well as important social and pastoral ministries in North and South America, Africa and Asia. Holy Cross has a strong presence in Northeast India since 1853, the then undivided India. Holy Cross Universities, colleges and schools across the world are considered excellent institutions of learning.

Blessed Basil Moreau was an educator with very definite ideas about teaching and learning and about curriculum in terms of both content and methodology. "I have always been convinced that the first duty of every teacher is to produce good human beings; society has a greater need for people of values than it has for scholars. Knowledge itself does not bring about positive values, but positive values do influence knowledge and put it to a good use."

Blessed Basil Moreau defined education as something that would make persons better persons with positive human values. When a Holy Cross educator applies his writings to his or her own life situation, he/she tries to translate the founder's words and ideas 'to make persons better persons and better citizens of the society having positive human values.' In the words of Blessed Basil Moreau, "We shall always place education side by side with instruction; the mind will not be cultivated at the expense of the heart."

A BRIEF HISTORY OF HOLY CROSS COLLEGE

Holy Cross College, Agartala, a Catholic English Medium Degree College was established in 2009 by Holy Cross Fathers who are the governing body members of Holy Cross Educational Foundation (2000) which is a registered society under the Societies Registration Act of 1860. This society came into existence with the objective of enabling the members of the Society of the Fathers of Holy Cross to efficiently serve the people of Tripura and northeast India through education. The Registration No. is 3612/2000 and it is valid up to 11.10.2050.

Today, this non-profit foundation (HCEF) has under its umbrella over a dozen English Medium High Schools and many English Medium Higher Secondary schools serving a student population of over 25,000 in the northeastern states of Tripura, Mizoram, Meghalaya and Arunachal Pradesh. Holy Cross Higher Secondary School, Durjoynagar, Agartala, established in 1970 is our premier educational institution in Agartala, West Tripura.

Initially the College started functioning at the campus of Holy Cross School as infrastructures were being built up in the new campus at Jubatara. The College is affiliated with Tripura University (A Central University). The Permanent Affiliation Reference number is: No.F.TU/DIR.CDC/HC/48/2014 dated 30.03.2016. All the departments of the College, except the B.Ed (Teacher Education) moved to the new College campus at Jubatara, Lembucherra, Agartala in July 2015. Then Hon'ble Chief Minister of Tripura, Shri Manik Sarkar officially inaugurated the new campus of the College on July 09, 2015.

The First Principal, Dr. Fr. Emmanuel Kallarackal, CSC, is succeeded by Dr. Fr. Benny K. John, CSC. The following members served the college in various capacities like, Fr. Pinto Paul, CSC, the First administrator of the College who was succeeded by Fr. Joe Paul, CSC, Fr. Thomas Pereira, CSC, and Fr. Sijo Joseph CSC. The First Vice-Principal of the College was Fr. Davis Konuran, CSC who was succeeded by Sr. Caron BS, Fr. Benny John, CSC, Fr. Shaji M.L. CSC, and Fr. Joe Paul, CSC, Vice-Principal & Administrator. Fr. George Kallungal, CSC has served the College as the student councillor from 2009 to 2014.

The members of Holy Cross Society have been serving people in the field of education through Schools, Colleges and Universities for over the last 160 years. They serve a student population ranging from nursery to Ph.D. worldwide. The education that they impart to their students is Holistic.

The College had a gradual increase in its enrolments. It began with the enrolment of 57 students in the first year which increased to 1390 students in the 12th year. The students hail from all over the state of Tripura and northeast India. Since the college

does not discriminate and accepts students from all strata of society, there is a wide variety of students both girls and boys, students from various ethnic groups, religions, castes and creeds, thus making the college a miniature and colourful spectrum of the society of Tripura and northeast India. Our students are hailing from the General Category, SC,ST and OBC (19 different indigenous groups of Tripura.) What is special about Holy Cross College is that it's competent and dedicated teaching faculty, through their hard work and mentoring practices guide the students excel in their studies and other activities and the proof of it is the excellent results the College brought forth continuously in the University examinations; in the last academic year,securing Nine university medals.

Affiliation

The College is affiliated with Tripura University, (A Central University).

The College Emblem and the Motto

The spirit of the college has been encapsulated in its emblem, which has 6 distinct elements.

1. The Cross and anchor signify the Holy Cross identity of the College.
2. The symbol of the heart and the book with the burning flame above with its bright red rays signify the Holy Cross charism of 'Educating Hearts and Minds'.
3. The Latin words "Ad Deum Gloria" which is translated as 'To God be glory' signify the goal of education namely making students fully alive as human persons since "the glory of God is human fully alive" (St. Irenius, St. Augustine) emphasizing the commitment of the institution to academic excellence and to form persons of character.

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4. The motto , 'Manavanama vikasaya samagrahayam sikha' which is translated as ' Holistic education for human enhancement' captures the focus of the College.
 5. The bamboo signifies the hills and the hills people of the northeast and the paddy represents the plains and the plains people of northeast India.

*" Education is not the learning of facts, but the
training of the mind to think..."*

- Albert Einstein

CAMPUS CULTURE:

Holy Cross College is proud of its eco-friendly, serene and peaceful environment. Smoking and consumption of alcohol and drugs are strictly prohibited. Defacing any part of the campus is treated as an offence. As deeply committed to upholding the value system, it expects its students to conduct themselves in a worthy manner in their dress, demeanor and sense of discipline. They must respect their teachers, greeting them when they meet them in or out of the College campus. Students should be seated in their respective classrooms at the stroke of the clock/bell. The students are expected to make use of the library during free periods. Movement of students in the corridors of the College buildings during lecture hours is not permitted. Students must possess their identity card and handbook whenever they come to the College and show it to the persons concerned whenever asked for. Students must drive their vehicles always at a moderate speed to avoid any untoward incidents. Students should maintain a sense of decorum and discipline at all times, both inside and outside the campus. Those who are guilty of serious misconduct or whose presence is detrimental to the order and discipline on the campus are liable to be expelled. Code of conduct on the campus includes safeguarding the College Property, keeping the place clean and tidy and following the prescribed dress code. Students should come with clean and proper uniform or dress with modesty and decency and avoid Low-waisted pants.

1. General Norms:

- 1) As Holy Cross is marked by its family spirit the general behaviour and conduct of everyone in the campus is expected to be dignified and cordial, promoting brotherhood and harmony.
- 2) Ragging is a punishable crime under law and if ragging is found in any form or intimidation of any sort he/she will be expelled forthwith and the law of the land will take its own course of action.

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- 3) Students should cultivate the habit of reading the instruction/notice on the notice board everyday as soon as they enter the college campus and before they leave the campus.
 - 4) Dress Code: All students are expected to follow the dress code of the College.
 - 5) The college campus is tobacco, alcohol free zone.
 - 6) Students are not allowed to use the mobile phone during the classes without the permission of the concerned teacher.
 - 7) Students must not join any club or society or involve in any engagements that would interfere with their studies without the prior permission of the "Principal/Vice-Principal (VP) / Academic Coordinator (AD)".
 - 8) Students are forbidden to organize or attend any meeting within the College, or collect money for any purpose or to circulate among the students any notice or petition of any kind or paste it on the College notice board without the written permission of the Principal/ Vice-Principal.
 - 9) Active participation in politics is not compatible with the academic life of students and as such students are not expected to indulge in public activities, which are of a political nature.
 - 10) Students will not be permitted to make complaints in a body or present any collective petition, but are welcome to present their case, if any, either individually or through their proper representative.
 - 11) Teaching-learning is in English Medium.
 - 12) The College offers tutorials for deserving students as per their request and initiatives.
 - 13) The college offers transport facilities to those who make the official requisition and pay the fees regularly.
 - 14) Issuing of certificate takes minimum of two working days from the date of application.

ATTENDANCE

1. At Holy Cross College, regular attendance is absolutely mandatory. If any student is late for his/her class by more than 15 minutes then, he/she is to be considered absent for that class. Attendance for all classes in a day is mandatory. Attendance will be taken separately for each class. Each class will be of 50 minutes duration. Attendance to 6 classes/periods will amount to a day's attendance.
2. 75% of attendance is compulsory for being eligible to the College Tests and to apply for the University Examinations. Those having less than 75% attendance will be considered non-collegiate.
3. Shortage of attendance will invite censures . Students may be permitted to make up for the certain percentage of the deficit academic hours by the following: Class seminars, assignments, community services and project submissions.
4. Students who are absent from classes for two weeks or more continuously without the written permission from the Principal/VP/AC, will be considered to have left the College. If they are permitted to join back, re-admission formalities will have to be strictly followed.
5. Monthly attendance bulletins are published through the College Notice Board. Students and parents must take note of their attendance status and do their best to ensure the required percentage of attendance.
6. In case of genuine need for leave of absence, when the necessity can be foreseen, prior permission from the Principal is to be obtained through an application to the effect from the Parent/Guardian. In case the absence is due to sudden illness or any unforeseen reason, documentary evidence shall be produced on return, not later than 3 days after returning to the class.
7. To be promoted to the Major, a student must have minimum 75% attendance in the curricular & co-curricular activities without the assistance of the submission of Leave of Absence document.

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8. The Principal reserves the right to reject the leave application if he is not satisfied with the authenticity and validity of the reasons stated/documentary proof submitted.
 9. Attendance for college examinations/internal assessments is absolutely mandatory. Every student is directed to take the college examinations seriously. No student is allowed to leave the examination hall before the expiry of the time. The results of the Examinations along with the Attendance Status will be notified.
 10. Attendance for departmental/co-curricular/club activities is compulsory and included in the College Attendance.
 11. Students who are regular to the classes will be awarded appropriately.

FEE REGULATIONS:

1. The fees can be paid for the full year on the day of admission and a 5% concession of tuitions fees will be granted. Fees once paid will not be refunded.
2. The fees shall be remitted in the Bank, for which the students shall obtain a fee book from the College office.
3. After the payment of the fee, the students must keep the receipt for future reference.
4. Absence with or without leave from the College shall not be an excuse for non-payment of fees on the prescribed date.
5. A student joining the College after the commencement of the academic year will have to pay the full fee for the year.
6. Students are expected to clear all their dues including fine, breakage, damages etc. before collecting the admit card for the University exams.
7. Monthly tuition fees have to be paid by the 15th of every month for 12 months.

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8. The fees for the months of May and June have to be paid by the 10th of April.
 9. All terms and conditions set forth, including fees and dues are liable to be revised whenever necessary.

CANCELLATION AND REFUND POLICY:

Admission cancellations can be done at the College office from 11.00 am-12.00 noon upto one month after completing the admission formalities.No refund will be done to the students for the amount paid to the college during admission. To be eligible to collect TC, the student should be upto date with payment of fees with no arrears.

LIBRARY RULES:

The lifeline of an educational institution is its library. HCC encourages all students to make use of the library facilities to the maximum. For the organized and effective use of the Library, the following norms shall apply:

1. Working Hours: The Library shall be opened on all working days, from 09.00 am to 03.30 pm.
2. Every student/staff entering and leaving the Library must sign in the Log Book placed at the counter, with the exact time of entry/exit.
3. The books from the Reference Section are not to be taken out of the Library. They are meant for spot reference only. For using a book from the Reference Section, the student may submit his/her ID card to the Librarian, and get the book issued for reference. The book shall be returned before the student leaves the library and the ID card claimed back.
4. A student may take a journal/periodical and leave his/her ID card in its place. The student may take back the ID on return of the journal/periodical to its proper place.
5. No books/journals/periodicals/newspapers other than the ones issued against one's library cards are allowed to be taken outside the Library.
6. No library materials will be issued against borrowed ID Cards. Book Issues are done in person against one's own ID card.

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7. A book will be issued for a period of one week only. The books may be returned on any day before the due date. Failure to return the book by the expiry date will cause hardships to others who are in need of the book. Hence, the delay in returning the books will invite a fine of Rs.5/- per day. One can renew the book only once and after a gap of one week, the student can take the same book, if available.
 8. The Library books shall be handled with care, without causing any damage to them. Loss of book/damage should be notified to the Librarian immediately. Damages will have to be paid for the same. If a Library Book is lost, it has to be replaced with a new one within 14 days of the original due date for return. Any delay in replacing the book will invite additional fine. If not replaced, the cost of the current edition of the book +Rs.100 as penalty will be levied against the student.
 9. Strict silence is to be maintained in the Library & reading room. In case of any need, they should meet the librarian.
 10. Persistent defaulters of various library rules will have their library services suspended.
 11. No Dues Certificate from the Library is a must for the issue of all Admit Card for the University Examinations.

Dress Code:

Note:

Students are expected to attend classes in proper college uniform everyday .

Young men: Pants (Black), Shirts (white with red stripes),
and Neck ties (Maroon with College Logo)
and Shoes (Black).

Young women: Salwar (Maroon) , Kameez (white with red
stripes) and Dupatta (maroon with College
Badge)and Shoes (Black).

Assessment of Students:

The College does continuous internal assessments of the students through regular tests, projects and assignments. The marks secured by the students at these assessments are considered along with their percentage of attendance before enrolling the student for University examinations. The examination committee's decision in this regard is final and binding.

AWARDS AND SCHOLARSHIPS

To facilitate quality education at affordable cost, HCC makes every effort possible to route the available scholarships for eligible students. It has also instituted its own merit and financial awards as well as scholarships and endowments through the generosity of benefactors.

All awards/scholarships are meant for regular students in "good standing". A student in good standing is defined as follows:

- a. Minimum attendance of 75% in each semester.
- b. Satisfactory performance in academic and co-curricular activities.
- c. Good conduct worthy of a student of HCC on and off campus, as detailed in the handbook.
- d. Healthy and appropriate linkages and communications on social net-working sites.
- e. Abides by the rules and regulations of the College and other regulatory bodies in Higher Education.

1. Ishan-Uday Scholarship:

- Source: University Grants Commission (UGC)
- Amount: Up to Rs.64,800 annually for entire course duration (10,000 numbers)
- Date: Apply in July/August
- Recipients: First year students with domicile in the Northeast, meritorious and in good standing.
- Conditions: see the UGC website: www.ugc.ac.in/ner

2. Scholarship for Meritorious students: Deepak Kumar Saha Memorial scholarship

- This is awarded to financially challenged meritorious students every year.

-
- 1 number, Final year of study at the college
 - Recipients: Financially challenged/differently abled students in good standing.

3. Award for Best Reader: Debapriya Roy Best Reader Award

- The Best Readers from each Department will be awarded with a certificate and academic book.
- Total awardees 12 nos.
- Recipients: Selection depends on the use of the College Library and the books borrowed and read.

4. Award for academic excellence: Santanu Kar Memorial Merit Award.

- Santanu Kar Memorial Merit Award will be given to the toppers of all Departments in the University Exams at the end of every academic year.

5. Award for Regularity:

- The College provides medals and certificates to students who are regular to classes and the awards are normally given out during the Fresher's Day of the college at the beginning of the academic year.

6. HCC Award for all University Toppers (1st 2nd & 3rd) at the Graduation Day; and their photos displayed in the "Hall of Fame" for a year.

7. Post-Matric Scholarship: [http:// www.scholarships.net.in/1447.html](http://www.scholarships.net.in/1447.html)

The scholarship is to be awarded for studies in India in a government or private higher secondary school /college /university, including such residential institutes of the Government and eligible private institutes selected and notified in a transparent manner by the State Government/Union Territory Administration concerned. Admission and tuition fee for under graduate students.

Hosteller: Actual subject to a maximum ceiling of Rs.3, 000 p.a.

Day scholar : Actual subject to a maximum ceiling of Rs.3,000 p.a.

Website : http://minoritieswelfare.tripura.gov.in/list_of_notices

How to Apply: The Post Matric Scholarship Scheme is online scheme. In order to apply online please visit the website through URL www.scholarships.gov.in link to the site is also provided in the website of the Ministry of Minority Affairs, i.e. www.minorityaffairs.gov.in.

Apply Online : <https://www.scholarships.gov.in/main.do>

8. NEC Scholarships:

<http://tripuraepass.cgg.gov.in/ScholarshipsOffered.do>

These NEC stipends and book grants are available for studies in India only and shall be awarded by North Eastern States from the funds allotted from North Eastern Council, Secretariat, Shillong. Current stipend rates for degree courses is; Rs.1000/- p.m. as Stipend and Rs 1400/- p.a. as Books grant. For details of this scholarship, refer to the following URL.

<http://tripuraepass.cgg.gov.in/ScholarshipsOffered.do>

9. Scholarships for IAS/TCS (UPSC, TPSC) coaching at Holy Cross College Civil Services Coaching Centre:

Eligible Candidates are given full or partial scholarships depending on their performance in the scholarsip tests; conducted by, HCC-ALS coaching centre.

STUDENTS' WELFARE SUB-COMMITTEES

CELLS AND CLUBS

As the names and titles suggest, the Students' Welfare Committees of the College pivot around the students. It is the commitment of the College to serve the students and to sustain the healthy practices that makes Holy Cross College unique in its pursuit for quality education aiming at educating hearts and minds. Students are encouraged to cooperate and collaborate with the teachers responsible for various activities. The following are the Cells, Committees and Co-curricular Clubs which include both teachers and students:

CELLS

Num	Name of the Cell	Faculty	Students
01.	Library Awareness & Dvpt. Cell	5	0
02.	College website Cell	2	0
03.	ICC	4	0
04.	Placement & Career Guidance Cell	6	0
05.	Anti-Ragging Cell	8	0
07.	Research & Dvpt. cell	3	0

COMMITTEES

Num	Names of the Committees	Faculty	Students
01.	Attendance Monitoring Committee	7	0
02.	Finance Committee	3	0
03.	Sports Committee	8	8
04.	Cultural Committee	5	0
05.	Centre for Counselling	6	0
06.	College Fest – Tejas- Committee	8	8
07.	College Graduation Day Committee	8	4
08.	College Examination Committee	7	0
09.	Disciplinary Committee	5	0
10.	Exposure & Study Tour committee	5	4
11.	Magazine Committee	4	3
12.	Volunteer Committee	4	4

CO-CURRICULAR CLUBS

Num	Names of the Committees	Faculty	Students
01.	Debate Club	2	40
02.	Eco- Nature club	2	40
03.	Quiz Club	2	30
04.	Dance Club	4	40
05.	Sports Club	2	40
06.	IT Club	2	25
07.	Photography Club	2	30
08.	Literary & Poetry Club	3	40
09.	Science Club	2	30
10.	Social Outreach Club	3	40
11.	Red Ribbon Club	2	30
12.	Ethnic Club	2	40
13.	Theatre Club	3	40
14.	Music Club	4	40
15.	Health & Well-being Club	2	30

SPECIAL CELLS, COUNCILS, FORUM & ASSOCIATION

Num	Names of the Committees	Faculty	Students	External
01.	IQAC-Internal Quality Assurance Cell	10	2	3
02.	CAC-College Advancement Cell	11	0	
03.	Science Forum	4	4	
04.	Value Education Council	4	4	
05.	Academic Council	6	0	
06.	Student's Council	1	12	
07.	Alumni Association (Officials-08)	3	5	

CELLS

Note: Principal will be the ex-officio chair for all cells & Committees.

1. Library Awareness & Development Cell:

Convener : Kianguiliu Pamei
Jt. Convener : Anindita Paul

Members:

HoDs
Partha Debnath

2. College Website Cell:

Fr. Joe Poul, CSC- Chair Person

- | | |
|---------------------|--------------------|
| 1. Mandrita Saha | 4. Debashish Datta |
| 2. Debasree Lodh | |
| 3. Jinesh Augustian | |

3. Internal Complaints Cell (ICC)

- | | |
|--|---------------------------|
| 1. Dr. Moumita Dey (Presiding Officer) | |
| 2. Dr. Mainul Islam | |
| 3. Sentienla | 6. Sukanya Bhattacharjee |
| 4. Mrs. Moushumi Jena | 7. Dr. Sandeep Roy Sarkar |
| 5. Sangita Chakraborty | 8. Jinesh Augustian |

4. Gender Sensitization Cell (Under ICC)

- | | |
|---|-------------------------|
| 1. Dr. Sharmistha Chakraborty (Coordinator) | |
| 2. Dr. Tomina N.S. | 5. Mr. Samir Bhowmik |
| 3. Dr. Moumita Dey | 6. Ms. Sentienla |
| 4. Dr. Susmita Saha | 7. Mr. Jinesh Augustian |
| 8. Anuprabha Ghosh (3rd Sem English) - Student Rep. | |
| 9. Sapratik Debbarma (3rd Sem B.Sc. Gen.)- Student Rep. | |

5. Placement Cell & Career Guidance:

Convener : Dr. Shankha Shubhra Bhadra
Jt. Convener : Mr. Rajesh Kumar Nath

Members:

- | | |
|---------------------------|------------------------------|
| 1. Mrs. Moushumi Jena | |
| 2. Mr. Rupak Biswas | 4. Mrs. Sharmili Chakraborty |
| 3. Dr. Rajeshree Debbarma | 5. Balaram Suthradhar |

6. Anti Ragging Cell:

Chairperson : Fr. Joe Poul, CSC

Convener : Dr. Moumita Dey

Members:

1. Dr. Rumki Nath Sen
2. Dr. Shankha Shubhra Bhadra
3. Dr. Sushobhan Sengupta
4. MS. Sharmistha Rakshit
5. Balaram Suthradhar
6. Mrs. Tapashi Saha

7. Research & Development. Cell

1. Convener- Dr. Rumki Nath Sen
2. Dr. Dipanwita Choudhury (Sil)
3. Dr. Sushobhan Sengupta
4. Dr. Sukanya Bahattacharjee
5. Dr. Somnath Kar
6. Dr. Susmita Saha
7. Dr. Sandeep Roy Sarkar
8. Dr. Sharmistha Chakraborty
9. Sentienla

8. Grievance Cell

1. Fr. Joe Paul, CSC
2. Kaushik Debbarma
3. Nazmun Nahar Begum
4. Mrs. Moushumi Jena

9. Anti Sexual Harassment Cell

1. Dr. Moumita Dey [Coordinator]
2. Sharmistha Rakshit
3. Dr. Sharmistha Chakraborty
4. Mrs. Moushumi Jena
5. Sangita Chakraborty

COMMITTEE

1. Attendance Monitoring Committee:

1. Dr. Fr. Benny K. John, CSC

Members:

All HoDs

2. Finance Committee:

1. Fr. Joe Paul, CSC

2. Fr. Alfred, CSC

3. Sabyasachi Biswas

4. Tomina N.S

3. Sports Committee:

Convener : Sangita Chakraborty

Jt. Convener : Priyatam Nath

Members:

1. Mr. Joel L Darlong

2. Rupak Biswas

3. Mr. Samir Bhowmik

4. Achintya Bhattacharjee

4. Cultural Committee:

Convener : Dr. Dipanwita Choudhury (Sil)

Jt. Convener : Mrs. Barnita Majumder

Members:

1. Moushumi Jena

2. Dr. Biswarupa Dutta

3. Ms. Sharmili Chakraborty

4. Mr. Rajesh Kumar Nath

5. Counselling

1. Fr. Binoy John, CSC

2. Ms. Moushumi Jena

3. Fr. Mariaraj, CSC

4. Dr. Sharmistha Chakraborty

5. Dr. Rajeshree Debbarma

6. College Fest-Tejas Committee

1. Fr. Joe Paul, CSC

2. Dr. Shankha Shubhra Bhadra

3. Mrs. Barnita Majumder

4. Dr. Dipanwita Choudhuri (Sil)

5. Dr. Biswarupa Datta

7. College Graduation Day Committee:

Convener : Dr. Moumita Dey

Jt. Convener : Dr. Sushobhan sengupta

Members

1. Mr. Rajesh Kumar Das
2. Dr. Shankha Shubhra Bhadra
3. Mr. Rajesh Kumar Nath
4. Mrs. Sharmistha Rakshit
5. Mr. Samir Bhowmik
6. Dr. Susmita Saha
7. Dr. Tomina N.S
8. Dr. Reba Chakravarty

8. College Examination Committee:

Chair : Dr.Shankha Shubhra Bhadra

Member

1. Dr. Debasree Lodh
2. Dr. Moumita Dey
3. Dr. Mainul Islam
4. Dr. Sandeep Roy Sarkar
5. Dr. Dipanwita Chowdhury (Sil)
6. Mr. Rajesh Kr. Nath
7. Sentienla
8. Mr. Debasish Dutta
9. Mr. Rajesh Kumar Das
10. Mrs. Sharmili Chakraborty
11. Rumki Nath Sen
12. Mandrita Saha

9. Disciplinary Committee:

Convener : Fr. Joe Paul, CSC

Members

1. Dr. Shankha Shubhra Bhadra
2. Sharmistha Rakshit
3. Dr. Sandeep Roy Sarkar
4. Dr. Moumita Dey
5. Dr. Sushobhan Sengupta

10. Exposure & Study Tour Committee:

1. Dr. Dipanwita Chowdhury (Sil)
2. Genesis Debbarma
3. Dr. Somnath Kar
4. Dr. Rajeshree Debbarma
5. Dr. Debasree Lodh
6. Joel L. Darlong
7. Rupak Biswas
8. Samir Bhowmik

11. Magazine Committee:

1. Dr. Moumita Dey, Editor in- Chief
2. Genesis Debbarma
3. Sr. Remya FSM
4. Dr. Uttam Chakraborty
5. Dr. Prasanta Chakraborty
6. Student (3)

12. Volunteer Committee:

1. Sangita Chakraborty
2. Joel Darlong
3. Dr. Mainul Islam
4. Priyatam Nath

CLUBS

1. Debate Club:

1. Sharmistha Rakshit
2. Dr. Moumita Dey

2. Eco & Nature Club

1. Dr Debasree Lodh
2. Dr. Somnath Kar
3. Dr Animesh Dey
4. Dr. Susmita Saha
5. Dr. Rumki Nath Sen
6. Mrs. Sharmili Chakraborty

3. Sports Club:

1. Sangita Chakraborty
2. Priyatam Nath
3. Student Council Sports incharge

4. IT Club:

1. Mandrita Saha
2. Mr. Genesis Debbarma
3. Mr. Joel Darlong
4. Mrs. Sriparna Roy

5. Photography Club

1. Mr. Joel Darlong
2. Jinesh Augustian

6. Literary & Theare Club

1. Ms. Lalita Reang
2. Ms. Barnita Majumder
3. Mr. Genesis Debbarma
4. Mr. Kaushik Debbarma

7. Outreach Club:

1. Mrs. Sangita Chakraborty
2. Dr. Sharmistha Chakraborty
3. Mrs. Sentienla Lemfur
4. Mr. Genesis Debbarma
5. Mr. Joel Darlong

8. Red Ribbon Club:

1. Dr. Dipanwita Chaudhuri (Sil)
2. Moushumi Jena
3. Dr. Sandeep Roy Sarkar (Nodal Officer)
4. Dr. Balaram Sutradhar
5. Mr. Debasish Datta

9. Electoral Literacy Club:

1. Mrs. Sharmistha Rakshit
2. Dr. Somnath Kar
3. Dr. Mainul Islam
4. Dr. Rajeshree Debbarma

SPECIAL CELLS & COUNCILS

1. IQAC:

Chairperson : Dr. Fr. Benny K. John, CSC

Coordinator: Dr. Sushobhan Sengupta

Members : Fr. Joe Paul, CSC.

: Dr. Sandeep Roy Sarkar

: Fr. George Jacob, CSC

: Dr. Sharmistha Chakraborty

: Sharmistha Rakshit

: Dr. Shankha Shubhra Bhadra

: Dr. Moumita Dey

: Dr. Tomin N.S

: Dr. Rumkinath Sen

: Riya Seha, Student Representative

: Bibek Debbarma, Student Rep.

: Badal Dey, Dy Director SOFEED

: Barendra Jamatia, Jr. Engineer

Dept. of Urban Development. Govt. of Tripura

2. Science Forum

1. Dr. Debasree Lodh
2. Dr. Balaram Sutradhar
3. Dr. Dipanwita Chaudhuri (sil),
4. Dr. Sandeep Roy Sarkar
5. Dr. Somnath Kar
6. Dr. Animesh Dey
7. Dr. Susmita Saha
8. Dr. Rumki Nath Sen
9. Dr. Reba Chakraborty
10. Dr. Subhalaxmi Bhattacharjee

3. Academic Council

Chairperson : Dr. Fr. Benny K. John, CSC

Coordinator : Fr. Joe Paul, CSC

Members : Dr. Moumita Dey
: Dr. Shankha Shubhra Bhadra
: Dr. Sushobhan Sengupta
: Dr. Dipanwita Chowdhury (Sil)
: Dr. Sharmistha Chakraborty
: External Member (01 nos.)

4. Alumni Association (Basilians)

President : Dr. Fr. Benny K. John, CSC

Vice -President : Fr. Joe Paul, CSC

Co-ordinator : Dr. Shankha Shubhra Bhadra

Secretary : Arijit Debbarmar

Jt. Secretary : Merelin Darlong

Treasurer : Chiman Debbarma

Asso. Co-ordinators :

Sharmistha Rakshit, Barnita Majumder, Dr. Dipanwita
Choudhuri (Sil), Dr. Sukanya Bhattacharjee

1. STUDENTS' COUNCIL

The Students' Council is a student body of the college, comprising of elected/nominated representatives who have been nominated by the students for their academic and co-curricular achievements and leadership skills. The core group consists of 12 members who are designated as the president, Vice President and councilors. Principal is the Chairperson of the Council. The extended Students' Council consists of all class representatives and VP, Dean.

Procedure for membership in the Council:

The College practices a democratic system where by the students elect separately the class representatives, keeping gender parity. From among the class representatives the President, Vice President and Councillors are selected by the Management and teaching faculty of the College. The selections are done during the second half of the academic year and the Council members assume office from the day of induction and investiture ceremony. It continues its term during the ensuing academic year till the election and induction of the new council members.

Purpose

The purpose of the council shall be:

- To represent the students as a direct liaison between the students, the administration and the faculty.
- To inform the students any matters concerning them.
- To provide an open forum for all students' views.
- To protect students' rights.
- To provide orderly direction of students' council sponsored activities and to teach leadership skills, preparing future leaders.

Term:

The Council functions for one year term.

Functions:

- The Council's main objective is to provide assistance to the Principal and Faculty whenever needed.
- The Council shall assist the student's welfare sub-committees.
- Each member is responsible for and accountable to the Council and its Chairman.
- The Council plays a major role in the meticulous planning and organization of the various co-curricular activities of the College during the year.

CORE- COMMITTEE MEMBERS (2021-2022)

Chairman : Principal

President and Vice-President and Members : to be elected/appointed during the New Academic Year.

The Self is not something ready-made. But something in continuous formation through choice of action

2. NATIONAL SERVICE SCHEME (N.S.S.)

The National Service Scheme with its motto, "Not Me But You" underlies that the welfare of an individual is ultimately dependent on the welfare of the society as a whole. The main objective of NSS is to develop the personality of the volunteers through community service. It aims at inculcating amongst the volunteers a spirit of team work, service to the community they live in and character-building which ultimately leads to the development of their personality as a caring human being.

It is the prime objective of the NSS movement that units adopt a village for development and social awareness programmes. In addition, the College unit conducts a number of regular activities which include Cleaning drives, AIDS awareness program, Blood Donation, observing important events like World Environment Day, World AIDS day and National Integration Week.

Presently, Holy Cross College has one unit of NSS with a Program Officer (PO). The Program officer will conduct classes for the students from time to time. In collaboration with the teaching faculty of various departments, the PO also organizes exposure programs.

NATIONAL CADET CORPS (NCC)

The National Cadet Corps (NCC) aims to create organized, trained and motivated youths by developing qualities of leadership, team spirit, secular outlook, ideals of selfless service and spirit of adventure.

Institution:

The National Cadet Corps has its genesis in the "University Corps" which was created under the Indian Defence Act, 1917 with the aim to make up the shortage of the Army. In 1920, when the Indian Territorial Act was passed, the University Corps was replaced by University Training Corps (UTC). In 1942, the University Training Corps was renamed as the University Officers Training Corps (UOTC). In order to create a youth organization at the national level, a Committee under Pandit HN Kunzru was set up in 1946. Recommendations of this Committee paved the way for the formation of NCC. Thus, the National Cadet

Corps came into existence under the National Cadet Corps Act XXXI of 1948 under the Ministry of Defence (MOD).

Aims of NCC

- To develop character, comradeship, discipline, leadership, secular outlook, spirit of adventure and the ideals of selfless service amongst the youth of the country.
- To create a human resource of organized, trained and motivated youth, to provide leadership in all walks of life and always available for the service of the nation.
- To provide a suitable environment to motivate the youth to take up a career in the Armed Forces.

Motto

The motto of NCC is "Unity and Discipline".

Growth

The Corps which started in a small way with a cadet strength of 1.67 lakhs had grown to 13 lakhs in 2008. The net work of 774 NCC Units are spread all over the country through 4880 College and 7783 schools according to the information available in 2008. Today, the number of Cadets would have crossed a few more lakhs and the number of units would have gone up by a few more thousands.

The National Cadet Corps was given an inter service image in 1950 when the Air Wing was added, followed by the Naval Wing in 1952. Earlier, in 1949, the Girls' Division had been brought in to give equal opportunity to school and college going girls of the nation. In 1952, the NCC curriculum was extended to include community development as part of the NCC syllabus.

Activities

The activities of NCC can be broadly divided into the following distinct categories described below:-

- Institution Training.
- Community Development Programs cum Social Service Activities.
- Youth Exchange Programmes.
- Adventure Training & Sports

Advisory Committee

There are two advisory Committees. The Central Advisory Committee (CAC) is the highest policy making body at the National Level. State Advisory Committee (SAC) is shared by the Chief Ministers of the respective States.

Benefits of NCC Cadets

Defence Services

a) Vacancies reserved for commission in the defence Forces for NCC “C” certified holders:-

i. Army – IMA Dehradun, 64 vacancies every year through UPSC and SSB interview. OTA Chennai – 100 vacancies every year for Short Service Commission (Non Tech), no UPSC exam, only SSB interview.

ii. Navy – 6 vacancies per course. No UPSC exam, only SSB interview. Two years age relaxation for NCC “C” certificate holders.

iii. Indian Air Force – 10% in all courses including flying training courses. No UPSC exam, only SSB.

b) For ORS, Sailors, Airmen: 5 to 10% bonus marks awarded for recruitment.

General

c) Para Military Forces – 2 to 10 bonus marks awarded for recruitment.

d) Department of Telecommunications – Bonus marks awarded for recruitment.

e) NCC – Civilian Gliding Instructors, Cadet Instructors/Whole time officers.

f) State Government – Preference for State Services in certain states.

g) Industry – Many industries give preference to NCC “C” certificate holders for various jobs.

h) NCC Games – Cash awards to teams and individuals for excellence.

NCC Scholarship Scheme

Scholarship of Rs. 5,000/- each per annum to 500 deserving NCC cadets who have excelled in academics. Award of Rs. 3,000/- each to the best cadets and Rs. 2000/- each to the second best cadets in each group.

Annual Sahara Scholarship

- a)** Sahara Group of Companies have formulated a scheme for granting scholarship to cadets as under:-
- i.** Rs. 5,000/- each for 368 cadets of Junior Division/Junior Wing (JD/JW).
 - ii.** Rs. 15,000/- each for 386 cadets of Senior Division/Senior Wing (SD/SW).
 - iii.** Rs. 40,000/- each for 66 cadets for higher studies.
- b)** All cadets are to apply through their respective NCC Unit/Wing.

3. Orientation Program for Freshers (Capitals - centralized)

Orientation programme initiate new comers (Freshers) into the philosophy and ethos of the College. This program is aimed at the inculcation of a sense of responsibility. Students are given the vision of the college. There is an emphasis of continuous human resource development and apart from motivating a sense of unity amongst the students; a desire to draw out inner potentials is deeply and intensely felt. Inspirational thoughts merge with the knowledge that change is the only constant and help facilitate students' scope with confusing trends of the day providing for a more holistic growth. Orientation program also helps to mutually familiarize the faculty with students and students with the faculty as irrespective of the department all members of the teaching faculty are involved in the orientation program for freshers. It also gives a chance for the new comers to get to know the seniors and for the seniors to interact and get to know the freshers.

4. Prayer Days

Prayer is the powerful expression of gratitude and appeal. Prayer days, which are organized for the students will encourage them to explore the depth of their spirituality – their relationship with God, the most essential part of one's being. Through 'prayer days' we not only find communion with our Maker but also focus on issues of importance that you as a conscientious human being need to address. We are all children of the same God who is our loving Father. Praying together will break all barriers and prejudices. When we assemble together as a community, God prays with us.

Our prayers have the power to move mountains. The efficacy of our prayers is proportionate to the faith we have in ourselves and others. It is good to cultivate the attitude of praising and glorifying God whenever our prayers are answered. The following are some of the intentions that we can have during our '**prayer days**'

- To thank God for the pioneers of our College. The College will turn 13 on the 8th July, 2022.
- To pray for the members of the IQAC (The Internal Quality assurance Cell) which has been entrusted with the very demanding tasks, including the preparation for the accreditation of the College by NAAC.
- To beg God that the members of the Alumni and the faculty members who toil to make the association a shining star of Tripura and northeast India get positive supports.
- To have that each one of you students put the welfare of the other in your thoughts.
- To remember the children and the downtrodden who are being exploited by vested interested people.
- To pray for the gift of forgiveness and reconciliation.
- To be generous, dynamic young people with vision and courage.
- To thank God for the gift of life, healthy mind and the body, for the gift of peace and tolerance.
- To pray for the leaders of the Country, the State and the World.

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- To thank God for the gift of nature, and make reparation for the sins against the environment.
 - Many other intentions that you, your leaders and teachers have.

The Alumni Association of Holy Cross College (BASILIANS)

The Alumni Association of Holy Cross College was born in 2012, three years after the establishment of the College as the First Batch/Class of students passed out of the college. It was Inaugurated by the Hon'ble Chief Minister of Tripura during the first ever College Fest, "Tejas 2012". The Alumni association is called '**Basilians**', a name after the name of the Founder of Holy Cross Congregation, **Blessed Basil Antony Moreau**. The name was proposed by Fr. George Kallungal, CSC. Since its official inauguration, the Basilians met periodically and regularly especially during the Puja vacations. Arijit Debbarman accepted to be its first Vice-President and Merelyn Darlong its first Secretary. The Principal is the ex-officio president. Under the dynamic leadership of the Principal, Co-ordinator and Asst. Co-ordinators, the Association has become very active and effective. Realizing that the life of the Association cannot continue without the cooperation of each and every member of the teaching faculty, it was resolved that teachers be automatically members of the association. It is the objective of the association that all the outgoing students become active members. The Association has been conducting various activities time and again.

*Our proudest tradition is
compassing and innovation*

Academic Calendar and Schedule for Semester system

- a) Admission

- b) Semester I/III/V duration July- December
 Odd-Semester Examination December

- c) Semester II/IV/VI duration January-June
 Even Semester Examination June

JULY 2022

Date	Day	Status	Activity
01	Fri	Holiday	Rathajatra (Restricted)
02	Sat	Holiday	
03	Sun	Holiday	
04	Mon	Class	
05	Tue	Class	
06	Wed	Class	
07	Thu	Holiday	Kharchi Puja
08	Fri	Class	
09	Sat	Holiday	
10	Sun	Holiday	Id-ul-Zuha (Bakr Id)
11	Mon	Class	
12	Tue	Class	
13	Wed	Class	
14	Thu	Class	
15	Fri	Class	
16	Sat	Holiday	
17	Sun	Holiday	
18	Mon	Class	
19	Tue	Class	
20	Wed	Class	
21	Thu	Class	
22	Fri	Class	
23	Sat	Holiday	
24	Sun	Holiday	
25	Mon	Class	
26	Tue	Holiday	Ker Puja
27	Wed	Class	
28	Thu	Class	
29	Fri	Class	
30	Sat	Holiday	
31	Sun	Holiday	

Working Days : 18

AUGUST 2022

Date	Day	Status	Activity
01	Mon	Class	
02	Tue	Class	
03	Wed	Class	
04	Thu	Class	
05	Fri	Class	
06	Sat	Holiday	
07	Sun	Holiday	
08	Mon	Class	
09	Tue	Holiday	Muharram
10	Wed	Class	
11	Thu	Class/ Holiday (Restricted)	Raksha Bandhan
12	Fri	Class	
13	Sat	Holiday	
14	Sun	Holiday	
15	Mon	Holiday	Independence Day
16	Tue	Class	
17	wed	Class	
18	Thu	Class	
19	Fri	Holiday	Birthday of Maharaja Bir Bikram/Janmashtami
20	Sat	Holiday	
21	Sun	Holiday	
22	Mon	Class	
23	Tue	Class	
24	Wed	Class	
25	Thu	Class	
26	Fri	Class	
27	Sat	Holiday	
28	Sun	Holiday	
29	Mon	Class	
30	Tue	Class	
31	Wed	Class	Ganesh Chaturthi

Working Days : 20

SEPTEMBER 2022

Date	Day	Status	Activity
01	Thu	Class	
02	Fri	Class	
03	Sat	Holiday	
04	Sun	Holiday	
05	Mon	Class	Teachers' Day,
06	Tue	Class	
07	Wed	Class	
08	Thu	Class	Birthday of Blessed Virgin Mary
09	Fri	Class	
10	Sat	Holiday	
11	Sun	Holiday	
12	Mon	Class	
13	Tue	Class	
14	Wed	Class	Celebration of Holy Cross Feast
15	Thu	Class	Feast of Exaltation of Holy Cross
16	Fri	Class	
17	Sat	Holiday	Biswakarma puja
18	Sun	Holiday	
19	Mon	Holiday	
20	Tue	Class	
21	Wed	Class	
22	Thu	Class	
23	Fri	Class	
24	Sat	Holiday	
25	Sun	Holiday	Mahalaya
26	Mon	Class	
27	Tue	Class	
28	Wed	Class	
29	Thu	Class	
30	Fri	Class	

Working Days : 21

OCTOBER 2022

Date	Day	Status	Activity
01	Sat	Holiday	Puja Holidays Begins
02	Sun	Holiday	Gandhi Jayanti
03	Mon	Holiday	Maha Ashtami
04	Tue	Holiday	Maha Navami
05	Wed	Holiday	Vijaya Dasami
06	Thu	Holiday	
07	Fri	Holiday	
08	Sat	Holiday	
09	Sun	Holiday	Laxmi Puja
10	Mon	Holiday	
11	Tue	Holiday	
12	Wed	Holiday	
13	Thu	Holiday	
14	Fri	Holiday	
15	Sat	Holiday	
16	Sun	Holiday	
17	Mon	Class	
18	Tue	Class	
19	Wed	Class	
20	Thu	Class	
21	Fri	Class	
22	Sat	Class	Time table of Monday
23	Sun	Holiday	
24	Mon	Holiday	Diwali/Kali Puja
25	Tue	Class	
26	Wed	Class	
27	Thu	Class/Holiday (R)	Bhatriwitiya
28	Fri	Class	
29	Sat	Class	Time table of Thursday
30	Sun	Holiday	
31	Mon	Class	

Working Days :11

NOVEMBER 2022

Date	Day	Status	Activity
01	Tue	Class	
02	Wed	Class	
03	Thu	Class	
04	Fri	Class	
05	Sat	Holiday	
06	Sun	Holiday	
07	Mon	Class	
08	Tue	Holiday	Guru Nanak's Birth Day
09	Wed	Class	
10	Thu	Class	
11	Fri	Class	
12	Sat	Holiday	
13	Sun	Holiday	
14	Mon	Class	
15	Tue	Class	
16	Wed	Class	
17	Thu	Class	
18	Fri	Class	
19	Sat	Holiday	
20	Sun	Holiday	
21	Mon	Class	
22	Tue	Class	
23	Wed	Class	
24	Thu	Class	
25	Fri	Class	
26	Sat	Holiday	
27	Sun	Holiday	
28	Mon	Holiday	
29	Tue	Class	
30	Wed	Class	

Working Days : 20

DECEMBER 2022

Date	Day	Status	Activity
01	Thu	Class	World Aids Day
02	Fri	Class	
03	Sat	Holiday	World Disabled Day
04	Sun	Holiday	
05	Mon	Class	
06	Tue	Class	
07	Wed	Class	
08	Thu	Class	Feast of the Immaculate conception
09	Fri	Class	
10	Sat	Holiday	
11	Sun	Holiday	
12	Mon	Class	
13	Tue	Class	
14	Wed	Class	
15	Thu	Class	
16	Fri	Class	
17	Sat	Holiday	
18	Sun	Holiday	
19	Mon	Class	
20	Tue	Class	
21	Wed	Class	
22	Thu	Class	
23	Fri	Class	
24	Sat	Holiday	
25	Sun	Holiday	CHRISTMAS DAY
26	Mon	Class	
27	Tue	Class	
28	Wed	Class	
29	Thu	Holiday	Winter Recess
30	Fri	Holiday	
31	Sat	Holiday	Feast of the Holy Family

Working Days :20

JANUARY 2023

Date	Day	Status	Activity
01	Sun	Holiday	New Year
02	Mon	Class	
03	Tue	Class	
04	Wed	Class	
05	Thu	Class	
06	Fri	Class	
07	Sat	Holiday	
08	Sun	Holiday	
09	Mon	Class	
10	Tue	Class	
11	Wed	Class	
12	Thu	Class	Birthday of Swami Vivekanan day (Youth Day)
13	Fri	Class	
14	Sat	Holiday	Makar Sankranti
15	Sun	Holiday	
16	Mon	Class	
17	Tue	Class	
18	wed	Class	
19	Thu	Class	
20	Fri	Class	
21	Sat	Holiday	
22	Sun	Holiday	
23	Mon	Holiday	Birthday of Netaji
24	Tue	Class	
25	Wed	Class	Statehood Day
26	Thu	Holiday	Republic Day
27	Fri	Class	
28	Sat	Holiday	
29	Sun	Holiday	
30	Mon	Class	
31	Tue	Class	

Working Days : 20

Note: Govt. Holidays for 2023 will be notified/ verified later

FEBRUARY 2023

Date	Day	Status	
01	Wed	Class	
02	Thu	Class	
03	Fri	Class	
04	Sat	Holiday	
05	Sun	Holiday	
06	Mon	Class	
07	Tue	Class	
08	Wed	Class	
09	Thu	Class	
10	Fri	Class	
11	Sat	Holiday	Birthday of Blessed Basil Moreau, Founder of HC
12	Sun	Holiday	
13	Mon	Class	
14	Tue	Class	
15	Wed	Class	Sessional Exam
16	Thu	Class	
17	Fri	Class	
18	Sat	Holiday	Maha Shivratri
19	Sun	Holiday	Sessional Exam
20	Mon	Class	
21	Tue	Class	
22	Wed	Class	
23	Thu	Class	
24	Fri	Class	
25	Sat	Holiday	
26	Sun	Holiday	
27	Mon	Class	
28	Tue	Class	

Working Days :20

Note: Govt. Holidays for 2023 will be notified/ verified later

MARCH 2023

Date	Day	Status	Activity
01	Wed	Class	
02	Thu	Class	Mahashivrathri
03	Fri	Class	
04	Sat	Holiday	
05	Sun	Holiday	
06	Mon	Class	
07	Tue	Holiday	Holi
08	Wed	Class	Women's Day
09	Thu	Class	.
10	Fri	Class	
11	Sat	Holiday	
12	Sun	Holiday	
13	Mon	Class	
14	Tue	Class	
15	Wed	Class	Final Exam (Temptative)
16	Thu	Class	
17	Fri	Class	
18	Sat	Holiday	
19	Sun	Holiday	
20	Mon	Class	
21	Tue	Class	
22	Wed	Class	
23	Thu	Class	
24	Fri	Class	
25	Sat	Holiday	
26	Sun	Holiday	
27	Mon	Class	
28	Tue	Class	
29	Wed	Class	
30	Thu	Class	
31	Fri	Class	

Working Days :22

Note: Govt. Holidays for 2023 will be notified/ verified later

APRIL 2023

Date	Day	Status	Activity
01	Sat	Holiday	New Semester Begins
02	Sun	Holiday	
03	Mon	Class	
04	Tue	Class	
05	Wed	Class	
06	Thu	Holiday	Maundy Thursday
07	Fri	Holiday	Good Friday
08	Sat	Holiday	Holy Saturday
09	Sun	Holiday	Easter
10	Mon	Class	
11	Tue	Class	
12	Wed	Class	
13	Thu	Class	
14	Fri	Holiday	Biju Festival
15	Sat	Holiday	Bengali New Year/Good Friday
16	Sun	Holiday	Easter
17	Mon	Class	
18	Tue	Class	
19	Wed	Class	
20	Thu	Class	
21	Fri	Holiday	Goria Puja/Eid Ul Fitr
22	Sat	Holiday	Goria Puja
23	Sun	Holiday	
24	Mon	Class	
25	Tue	Class	
26	Wed	Class	
27	Thu	Class	
28	Fri	Class	
29	Sat	Holiday	
30	Sun	Holiday	

Working Days :16

Note: Govt. Holidays for 2023 will be notified/ verified later

MAY 2023

Date	Day	Status	Activity
01	Mon	Class	May Day
02	Tue	Class	
03	Wed	Class	
04	Thu	Class	
05	Fri	Holiday	Buddha Purnima
06	Sat	Holiday	
07	Sun	Holiday	
08	Mon	Class	
09	Tue	Holiday	B'Day of Ravindra Nath Tagore
10	Wed	Class	
11	Thu	Class	
12	Fri	Class	
13	Sat	Holiday	
14	Sun	Holiday	
15	Mon	Class	
16	Tue	Class	
17	Wed	Class	
18	Thu	Class	
19	Fri	Class	
20	Sat	Holiday	
21	Sun	Holiday	
22	Mon	Holiday	
23	Tue	Class	
24	wed	Class	
25	Thu	Class	
26	Fri	Class	
27	Sat	Holiday	
28	Sun	Holiday	
29	Mon	Class	
30	Tue	Class	
31	Wed	Class	

Working Days :21

Note: Govt. Holidays for 2023 will be notified/ verified later

JUNE 2023

Date	Day	Status	Activity
01	Thu	Class	
02	Fri	Class	
03	Sat	Holiday	
04	Sun	Holiday	
05	Mon	Class	
07	Tue	Class	
07	Wed	Class	
08	Thu	Class	
09	Fri	Class	
10	Sat	Holiday	
11	Sun	Holiday	
12	Mon	Class	
13	Tue	Class	
14	Wed	Class	
15	Thu	Class	
16	Fri	Class	
17	Sat	Holiday	
18	Sun	Holiday	
19	Mon	Class	
20	Tue	Class	
21	Wed	Class	
22	Thu	Class	
23	Fri	Class	
24	Sat	Holiday	
25	Sun	Holiday	
26	Mon	Class	
27	Tue	Class	
28	Wed	Class	
29	Thu	Class	
30	Fri	Class	

Working Days :22

Note: Govt. Holidays for 2023 will be notified/ verified later

I HAVE COME TO THEE

CH : I have come to thee to take thy touch before I begin my day

1. Let thy eyes rest upon my eyes for a while.
2. Let me take to my work the assurance of thy comradeship my friend
3. Fill my mind with thy music to last through the desert of noise.
4. Let thy love's sunshine kiss the peaks of my thoughts and linger in my life's valley where the harvest ripens.

(Tagore)

IN HIS TIME

1. In His time, in His time,
He makes all things beautiful in His time.
Lord, please show me every day
As You're teaching me your way,
That you do just what You say in Your time
2. In Your time, in Your time,
You make all things beautiful in Your time
Lord, my life to You I bring,
With its winter and its spring,
May I fathom everything in Your time.
3. There's a time, there's a time
Both for sowing and for reaping there's a time
Time for losing, time for gain,
Time for joy and time for pain,
Every purpose under heaven has a time.

MAKE ME A CHANNEL OF YOUR PEACE

1. Make me a channel of your peace
Where there's hatred let me bring your love
Where there's injury your pardon Lord
And where there is doubt, true faith in you.

Ch: O Master grant that I may never seek
So much to be consoled as to console
To be understood as to understand
To be loved as to love with all my heart.

2. Make me a channel of your peace.
Where there's despair in life let me bring hope;
Where there's darkness, Lord, your shining light;
And where there is sadness ever joy.

GREAT THINGS HAPPEN

Great things happen when God mixes with us (2)
Great and beautiful, wonderful things:
Great things happen when God mixes with us.

1. Some find life, some find peace:
Some people also find joy.
Some see things as they never could before,
And some people find that they can now begin to trust.
2. Some find health, some find hope:
Some people also find joy.
Some see themselves as they never could before,
And some people find that they can now begin to live.

SHOWERS OF BLESSINGS

1. There shall be showers of blessings,
This is the promise of love;
There shall be seasons refreshing
Sent from the Saviour above.

Ch: Showers of blessing, showers of blessing we need,
Mercy – drops round us are falling
But for the showers we plead.

2. There shall be showers of blessings;
Precious reviving again
Over the hills and the valleys
Sound of abundance of rain.

3. There shall be showers of blessings
Send them upon us, O Lord
Grant to us now a refreshing,
Come, and now honour Thy word.

PRAISE GOD

Praise God, praise God,
Let his love remind us of the power of his name.
Praise God, praise God,
All creation sings its song of praise.

1. I will praise you, God and King,
Each and every day.
My mouth shall never cease to sing,
And I will bless your name for ever.

2. Lord, you're highly to be praised;
Your greatness overwhelms,
Age on age will praise your works
And I will bless your name for ever.

REGULARITY RECORD

Non-attendance and leave

Number of days absent	Reason (Briefly in ink) Signature and Date	Signature of Principal/ VP/HoD

REGULARITY RECORD

Non-attendance and leave

Number of days absent	Reason (Briefly in ink) Signature and Date	Signature of Principal/ VP/HoD



HOLY CROSS COLLEGE

Jubatara, Lembucherra, Tripura West- 799210

CLEARANCE CERTIFICATE

Name of the Student:

Dept:..... Sem:..... Admn. no.:.....

Sl. No.	Department	Dues (If any)	Full Sign. of the Staff/ In-Charge	Remarks
1	TUITION FEE			
2	TRANSPORT FEE			
3	LIBRARY BOOKS			
4	SPORTS NCC / NSS			
5	OTHERS			

Signature of Principal

Date:.....



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4	SPORTS NCC / NSS			
5	OTHERS			

Signature of Principal

Date:.....



सत्यमेव जयते

THE CONSTITUTION OF INDIA

PREAMBLE

**WE THE PEOPLE OF INDIA, having
solemnly resolved to constitute India into a
SOVEREIGN SOCIALIST SECULAR DEMOCRATIC REPUBLIC**

and to secure to all it's citizens:

JUSTICE, social, economic and political;

LIBERTY of thought, expression, belief, faith and worship

EQUALITY of status and of opportunity;

and to promote among them all,

FRATERNITY assuring the dignity of individual and
the unity and integrity of the Nation;

IN OUR CONSTITUENT ASSEMBLY

this twenty-sixth day of November, 1949 do,

**HEREBY ADOPT, ENACT AND GIVE TO
OURSELVES THIS CONSTITUTION.**

Holy Cross College

Jubatara, P.O. Lembucherra, Agartala -799210

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